



Policy: 4500
Procedure: 4500.08
Chapter: Education
Rule: Vocational and Career
Education

Effective: 7/30/08
Replaces: 4500.08
Dated: 10/10/1997

Purpose:

The Arizona Department of Juvenile Corrections (ADJC) juveniles are evaluated and placed in available and appropriate vocational and career education programs as requested.

Rules:

1. The **EDUCATION PRINCIPAL** shall ensure:
 - a. Juveniles are scheduled individually for available vocational courses according to the juvenile's:
 - i. Credit needs;
 - ii. Interest;
 - iii. Aptitude;
 - iv. Length of stay to complete the program;
 - v. Completion of pre-requisites; and
 - vi. Positive behavior as reported by housing unit and education employees.
 - b. Job-specific career exploration, work ethic and employment behavior expectations are incorporated as part of vocational course instruction; and
 - c. Vocational training options are reviewed annually to determine their relevancy to employment opportunities throughout the state.

Signature Date

4/14/08

Approved by Process Owner

Dr. Patrick Jeske, Ph.D., Education Superintendent

Effective Date

7/30/08

Approved by

Michael D. Branham, Director